

Premium Changes, Dividend Option Changes & Pay-by-Dividend



Please return the completed form to:

Sun Life Financial
 P.O. Box 9106
 Wellesley Hills, MA 02481-9106
 Phone: (800) 862-6266

Overnight Address:
 Sun Life Financial
 One Sun Life Executive Park
 Wellesley Hills, MA 02481-9106

Policy Information

Please PRINT clearly.

Fill out form completely.

Complete a separate request form for each policy requiring a change.

Policy Number		
Insured(s) Name(s)		
Owner(s) Name(s)		
Social Security/Tax Identification Number		
Address		
City	State	Zip Code
Telephone Number	E-mail Address	

This is a request for (check all that apply):

- Change Premium Mode or Premium Amount (see section A)
- Change Dividend Option (see section B)
- Pay-by-Dividend (see section C)

A: Change Premium Mode or Premium Amount

Note: Changing the frequency or amount of premium may have an affect on your policy guarantees. Please call us with any questions you may have.

Change Premium Mode to (please check one):

- Annual
- Semi-Annual

Change Planned Premium Amount to (for Universal Life Policies only): \$_____

For monthly Pre-Authorized Check (deduction from your checking account) please use the "Bank Authorization PAC Form" in place of this form.

B: Change Dividend Option

Please refer to your policy contract for the specific options available to you.

I elect to change my Dividend Option to (check one):

- Cash (Annual Dividend Allotment is paid to you in cash)
- Premium Reduction (Annual Dividend Allotment is applied to the next policy year's premium, any remaining premium balance will be billed to you)
- Purchase Paid-Up Additions (Annual Dividend Allotment is applied as a net single premium to purchase additional insurance)
- Dividends on Deposit (Annual Dividend Allotment is left on deposit and will earn interest)

C: Pay By Dividend

Your Dividend Option must be Paid-Up Additions or Dividends On Deposit in order to request Pay By Dividend

Use values accumulated to pay for all future premiums as they become due

I (we) hereby request that Sun Life Assurance Company of Canada, a member of the Sun Life Financial Group of companies, use the Dividends or Single Plus, Level Plus or Enhanced Life Rider on the above policy to pay for all future premiums as they become due.

I (we) understand that:

1. If the policy contains a Level Plus rider, future premium payments to the rider will be discontinued. The rider will be "frozen" and no further premium payments will be payable to the rider for the life of the policy.
2. Use of the Single Plus, Level Plus, or Enhanced Life rider cash values or the cash value of Paid-Up Additions purchased with the dividends will reduce both the amount of the death benefit and future dividends earned by the rider(s).
3. Dividends are not guaranteed and the cash values accumulated in the Single Plus, Level Plus, or Enhanced Life rider together with future policy dividend credits may not be sufficient to pay future premiums.
4. If the Single Plus, Level Plus, or Enhanced Life rider cash values or dividends to pay the current premium due are insufficient, the Company will bill the policyowner(s) for the balance of premium due.
5. The Company will change the premium frequency to annual if the current premium frequency is other than annual.

These instructions will continue in effect until written notification changing these instructions is sent to Sun Life Assurance Company of Canada.

Signatures

In order to process any change requested, all applicable signatures are required.

If additional space is needed for multiple owner(s), please use the space provided below.

Please Print Owner Name	Date (m/d/y)
Owner Signature X	Date (m/d/y)
Please Print Co-Owner Name	Date (m/d/y)
Co-Owner Signature X	Date (m/d/y)
Assignee Signature (if applicable) X	Date (m/d/y)
Assignee Signature (if applicable) X	Date (m/d/y)
Irrevocable Beneficiary Signature (if applicable) X	Date (m/d/y)